



## **Junior Accountant**

Rockpoint Gas Storage is the largest independent owner and operator of natural gas storage in North America. Rockpoint owns and operates six strategically located assets with 280 Bcf of working gas capacity in key producing and consuming regions. Rockpoint is proudly headquartered in Calgary, Alberta and the asset portfolio has a 37-year operating history. Rockpoint is managed by an industry leading and highly experienced management team. We are a publicly listed corporation on the TSX, under the symbol RGS1.

The purpose of this document is to outline the basic role and responsibilities of the Junior Accountant for Rockpoint Gas Storage and its subsidiaries and other assets within the company's portfolio. It is not the intent of this document to specify all duties associated with the position, but to give a general understanding of the expectations and capabilities the position carries.

### **The Position**

Based in our Calgary office five days per week, the Junior Accountant will report to the Senior Manager, Corporate Accounting.

### **Overall Responsibilities**

The Junior Accountant is responsible for the delivery of timely, accurate and reliable financial information prepared in compliance with Rockpoint's financial policies and IFRS. This broad role involves participation in a variety of recurring financial reporting activities as well as special projects at the direction of management.

### **Detailed Responsibilities include:**

- Execute various month-end and post-close activities, including the preparation of journal entries, account reconciliations, and supporting schedules.
- Prepare variance analysis as required by management.
- Assist in preparing the annual budget for assigned departments, including data gathering and validation of key assumptions.
- Prepare select quarterly government surveys and annual legal entity financial statements.
- Assist in the documentation and testing of certain internal control processes.
- Support the annual corporate insurance renewal process by gathering financial data and other requested documentation; and
- Perform other duties and special tasks, as assigned.



## Requirements

### Education and Experience:

- Undergraduate degree in accounting
- Up to two years of experience in an accounting role
- Active enrolment in the CPA program, or completion (or near completion) of CPA prerequisites, is considered an asset

### Skills and Knowledge:

- Attention to detail and time management skills
- Strong Microsoft Excel skills
- Solid oral and written communication skills
- Ability to solve problems and manage workflows
- Self-directed and ability to work in a dynamic team-oriented environment

To apply for this position please send your cover letter & resume to: [careers@rockpointgs.com](mailto:careers@rockpointgs.com)

For more information about Rockpoint Gas Storage, visit our website at [www.rockpointgs.com](http://www.rockpointgs.com)

*Rockpoint Gas Storage is an equal opportunity employer and strongly supports diversity in the workplace; all candidates who are authorized to work in the country in which the job opportunity is located are welcome to apply.*

*We thank all applicants for their interest in Rockpoint Gas Storage; however, only those candidates selected for an interview will be contacted.*